PROCUREMENT INFORMATION

A clearer brief.
A better-informed decision.

Company information, evidence requests and a practical structure for your service enquiry.

01 **Contracting entity**

Servis Facilities Limited. Registered in England and Wales. Company number 13591107. Registered address: 83 Victoria Street, London SW1H 0HW.

02 **Service scope**

Security guarding, K9 security, waking watch, commercial and industrial cleaning, and front-of-house services. Services can be appointed individually or coordinated within an agreed contract.

03 **Coverage**

Discuss single-site and multi-site requirements across the UK. Availability, staffing and mobilisation arrangements are confirmed against the proposed scope.

04 **Commercial contact**

info@servisgroup.co.uk | 0203 507 1990. Share your site list, specification, required timing and procurement process to begin the discussion.

Use alongside your own due diligence.

This overview is not a certificate, contract or evidence of insurance. Request current documents relevant to the entity, service and proposed assignment.

ASSURANCE

Request the evidence that matters to your contract.

01	**SIA Approved Contractor Scheme**	Check the official SIA register for Servis Facilities Limited and the current approved activities.
02	**NASDU**	Associate company membership. Request the relevant membership evidence for your procurement.
03	**SSIP and CQMS**	Request current assessment documentation, scope and validity where relevant to the contract.
04	**ICO registration**	Request the current registration details and review the Servis privacy policy.
05	**Disability Confident**	Participation shown in the published company credentials. Request current supporting material.
06	**City of London Crime Prevention Association**	Participation shown in the published credentials; distinguish membership from service certification.

View accreditations and standards >

PREPARE YOUR ENQUIRY

From requirements to a defined scope.

The more clearly your brief describes the operation, the more useful the initial discussion can be.

01	**Describe the environment**	Sites, sector, opening hours, occupancy, operating risks and any upcoming changes.
02	**Define the service**	Required duties, tasks, coverage, frequencies, staffing considerations and service standards.
03	**Set out the process**	Target start date, procurement timetable, evaluation criteria, decision makers and information needed.
04	**Identify evidence**	Ask for relevant insurance, policies, competence and training records, safety documentation, references and current credentials. Confirm availability and applicability with the team.
05	**Agree accountability**	Specify the reporting you need, escalation contacts, review arrangements and how changes will be approved.

Discuss your requirements >

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